

# 41st District Agricultural Association

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## 41<sup>st</sup> District Agricultural Association/Del Norte County Fair

421 Hwy 101 North Crescent City, Ca. 95531  
707-464-9556, 1-800-350-9556, Fax 707-464-9519  
Website: [www.dnfair.org](http://www.dnfair.org)  
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### BOARD MEETING NOTICE

The 41<sup>st</sup> DAA Board of Directors will be holding a regular monthly fair board meeting on  
Thursday – February 27, 2020 at 5:00pm  
BOARD ROOM –Del Norte Fairgrounds

### BOARD OF DIRECTORS

#### 41<sup>st</sup> District Agricultural Association

John Pritchett (President), Rich Taylor (Vice President),  
Darin Bradbury, Kim Haban, Kara Miller, Matt Westbrook, Vanessa Alexandre

### STAFF

Kimberly Floyd CEO

### PUBLIC PARTICIPATION

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at [www.dnfair.org](http://www.dnfair.org).

### AMERICAN WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 41<sup>st</sup> DAA Fair office, 421 Hwy 101 N., Crescent City Ca. or by calling 707-464-9556. Requests should be made one (1) week in advance whenever possible.

### MEETING NOTICE

The Board of Directors will be holding a fair board meeting on Thursday February 27, 2020 at 5:00pm

in the board room of the Del Norte Fairgrounds, Crescent City Ca.

## **BOARD MEETING AGENDA**

**February 27, 2020**

All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.

- 1) **CALL TO ORDER:** President Pritchett
- 2) **ROLL CALL OF DIRECTORS:**
- 3) **INTRODUCTION OF GUESTS & STAFF**
- 4) **PUBLIC FORUM:** Anyone may address the Board on any matter, either on or off the Agenda. In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until such items have been properly noticed for a future meeting.
- 5) **APPROVE CONSENT AGENDA FOR 41<sup>ST</sup> DAA:** (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless a Board member requests separate action on a specific item.
  - a) Review & Approval Expenditures
  - b) Review & Approval of November 21, 2019 Board Meeting Minutes
  - c) Review & Approval of Financial Statements
  - d) Review & Approval of Contracts
- 6) **REPORTS AND INFORMATION:** (Informational)
  - a) Auction Working Group Report
  - b) Managers' Report
  - c) Strategic Plan Reports
  - d) Correspondence
- 7) **OLD BUSINESS:** (Discussion/Action by Board)
  - a) Discussion and or possible action regarding replacing the phone system in the fair office.
- 8) **NEW BUSINESS:** (Discussion/Action by Board)
  - a) Discussion and possible action regarding action on Delegation of Authority.
  - b) Discussion and possible action regarding Youth and Family Fair donation request.
  - c) Discussion and or possible action regarding approval to the RFP.
  - d) Discussion and or possible action regarding donation to Relay for Life for cost deduction of and facility rental for July 17<sup>th</sup> and 18<sup>th</sup>.
  - e) Discussion and or possible action regarding Glenda Rasela's recommended changes to the 2020 Exhibitor Handbook.
  - f) Discussion and or possible action regarding approving the Resolution that authorizes the authority to provide workers compensation coverage for volunteers working at the fair.
- 9) **MATTERS OF INFORMATION**
  - a) Directors Comments and future agenda items

b) Next Board Meeting Information

10) **ADJOURNMENT**